

ACTION TAKEN REPORT

2018-2019



FURKATING- 785610
DISTRICT- GOLAGHAT
ASSAM

Signature
Principal
Furkating College
Date.....

INTRODUCTION


Stakeholders of an institution and their feedback are of paramount importance in order to enhance its quality. Their observations from time to time and their constructive feedback in the overall development of an institution help in improving the drawbacks lying and leading the institution to achieve its goal.

The stakeholders are involved in this exercise either directly or indirectly. The students, teachers, parents, alumni and employers, all play a role in guiding the institution.

Students remain the foremost stakeholders of an institution and as they are directly involved to the institution their feedback are invaluable. **Teachers** who are connected in the entire process of curriculum delivery also remain another significant stakeholder of an institution alongside the students to guide the institution for its holistic development keeping ahead the students' welfare. The observations and suggestions of the **Alumni** of a college is indispensable to any institution as it can better reflect the overall performance and development of an institution from their perspective as a part of it once. The views and opinions of **Parents** are equally indispensable as stakeholders who serve as another major driving force of an institution. The participatory approach and involvement of the **Employers** in every aspect of policy making and implementation also leaves an impact on the overall development of the institution.

Considering the significance of the views and opinions of all these stakeholders, the college initiated the process of taking feedback both formally and informally from time to time and the feedback were forwarded to the higher authority of the college and University for actions to be taken. **Till the session 2016-17**, feedback was collected encompassing all the criteria. However, **from the academic session 2017-18** feedback were designed incorporating questions only on the curricular aspects with emphasis on the syllabus and curriculum. The questionnaire also varied from one to another stakeholder considering the relevance and comprehensiveness of the questions. **Besides, the questions were basically designed with Yes/No pattern and seeking suggestions in the last 1 or 2 questions depending upon the questionnaire of the stakeholder. However, as no suggestions were received from the employers and parents, action taken report could not be reflected.**

The responses were then analysed and actions were taken by the authority.


Principal
Furkating College
Date.....

ACTION TAKEN ON THE FEEDBACK REPORT OF STUDENTS

Sl. No	Feedback Report	Action Taken
1.	The curriculum should have more elective subjects, scope of practical training/internship for all existing subjects and skill enhancement subjects, should be more application based	Feedback report forwarded to the affiliating university for action to be taken
2.	Introduce new subjects like Home Science	Preparation of action plan under process
3.	Suggestions for introduction of more skill-based courses/vocational programmes for employability	Catering to the demand of the students, the institution has introduced 2 self-financed certificate courses on 1. Computer Basics & Networking 2. Performing Arts in Modern Creative Dance
4.	Syllabus should be updated regularly with relevant topics and the course content should have papers with new approaches.	Feedback report forwarded to the affiliating university for action to be taken
5.	Suggestions for introducing B.Ed and PG programmes	NOC received for B.Ed programme from the Govt. of Assam & affiliating university & completed all the formalities including payment of Rs1.50 Lacs to the NCTE. Waiting for response from NCTE. Application submitted for MA in Assamese and Political Science but permission not received from affiliating university for PG programme under regular mode.


 Principal
 Furkating College
 Date.....

ACTION TAKEN ON THE FEEDBACK REPORT OF ALUMNI

Sl. No	Feedback Report	Action Taken
1.	The course content of the syllabus should incorporate new papers that have innovative approaches	Feedback report forwarded to the affiliating university for action to be taken
2.	Suggestions for UG programmes in Science & Commerce and introduction of B.Ed programme	Approval received from the Governing Body to apply for UG Science. All formalities of submission of application completed by the college and is now waiting for the approval from the Govt. of Assam. NOC received for B.Ed programme from the Govt. of Assam & affiliating university & completed all the formalities including payment of Rs1.50 Lacs to the NCTE. Waiting for response from NCTE
3.	Introduce more certificate courses	Catering to the demand of the students, the institution has introduced 2 self-financed certificate courses on 1. Computer Basics & Networking 2. Performing Arts in Modern Creative Dance


Principal
Furkating College
Date.....

ACTION TAKEN ON THE FEEDBACK REPORT OF TEACHERS

Sl. No	Feedback Report	Action Taken
	Suggestions for more employability-based courses and skill-based programme	Catering to the demand of the students, the institution has introduced 2 self-financed certificate courses on 1. Computer Basics & Networking 2. Performing Arts in Modern Creative Dance
1.	Suggestions to introduce Psychology and Home Science	Preparation of action plan under process
2.	Syllabus should be designed to inculcate ethical and human values, practical based courses, psychology to be introduced in the curriculum as a part of the subject of Education	Feedback report forwarded to the affiliating university for action to be taken
3.	Introduce PG and B.Ed programmes	Application submitted for MA in Assamese and Political Science but permission not received from affiliating university for PG programme under regular mode. However, permission received under Distance mode. NOC received for B.Ed programme from the Govt. of Assam, completed all the formalities including payment but no response from NCTE till date.
4.	Suggestions for UG programmes in Science & Commerce	Approval received from the Governing Body to apply for UG Science. All formalities of submission of application completed by the college and is now waiting for the approval from the Govt. of Assam.


 Principal
 Furkating College
 Date.....