



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	FURKATING COLLEGE
Name of the head of the Institution	Dr. Apurba Saikia
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03774246079
Mobile no.	9435154761
Registered Email	furkatingcollege01@gmail.com
Alternate Email	fkgctechnical@gmail.com
Address	Furkating, Golaghat
City/Town	Golaghat
State/UT	Assam
Pincode	785610
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Debashis Baruah
Phone no/Alternate Phone no.	03774246079
Mobile no.	9864414117
Registered Email	baruahdev@reiffmail.com
Alternate Email	fkgctechnical@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.furkatingcollege.edu.in/wp-content/uploads/2019/11/AQAR-2018-19.pdf">http://www.furkatingcollege.edu.in/wp-content/uploads/2019/11/AQAR-2018-19.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://www.furkatingcollege.edu.in/wp-content/uploads/2019/08/ACADEMIC-CALENDER-2019.pdf">http://www.furkatingcollege.edu.in/wp-content/uploads/2019/08/ACADEMIC-CALENDER-2019.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C++	65.75	2004	08-Jan-2004	07-Jan-2009
2	B	2.63	2011	08-Jan-2011	07-Jan-2016
3	B++	2.76	2016	16-Sep-2016	15-Sep-2021

<b>6. Date of Establishment of IQAC</b>	12-Jan-2004
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Observing International Yoga Day(organized in online mode)	21-Jun-2020 01	100
Observing International Mother Tongue Day	21-Feb-2020 01	25
ICSSR-sponsored national seminar on	08-Nov-2019 02	138
Observing International Women	08-Mar-2020 01	50
Observing Constitution Day	26-Nov-2019 01	55
Conducting Awareness Programme on Misuse of Mobile Phones and Drug Abuse	20-Sep-2019 01	170
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	B. Voc. Course	UGC	2019 1095	41
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

18

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Formation of Institutional Research Committee.

MoU signed with Tourism & Hospitality Sector Skill Council, New Delhi.

A webinar on "Dealing with the New Normal: Life in the Time of the Pandemic" organized with Resource Persons from Sri Lanka & Shillong and around 300 participants from across the country.

MoU signed with HEIs for faculty students exchange.

3 nos of books published by the Research, Innovation & Extension committee of IQAC.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To initiate steps for publications	Three books have been published by the Research, Innovation & Extension (RIE) Committee
To conduct Green Audit in the campus	Preparation completed and experts have been contacted
To prepare for Academic & Administrative Audit (AAA)	Preparation completed and experts have been contacted
To introduce new Programmes/ Courses	B. Voc. Course in Hospitality Management introduced
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
COLLEGE GOVERNING BODY	05-Oct-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

24-Feb-2020

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Under development.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures that effective curriculum is delivered through a well planned and documented process. The institution undertakes several steps keeping ahead the vision and mission and ensures the development and deployment of action plans for effective implementation of the curriculum. As an affiliated college, it basically follows the Academic Calendar prepared by the affiliating University both for scholastic as well as non-scholastic activities. At the beginning of the academic session, every department conducts meeting and plans out proper implementation of the curriculum. Every department prepares the teaching plan for proper implementation of the curriculum and is also reviewed. The time-table too is designed in such a way so that it incorporates tutorial classes, self-financed courses and co-curricular classes like NCC, besides the compulsory set of courses. Apart from the academic activities, departments also undertake activities like seminars, talks, field works, projects, and others that are relevant to the curriculum and in alignment with the core values of the institution. Emphasis is also laid on the use of ICT enabled classes and hence it has been ensured that all the classrooms are equipped with modern teaching aids and utilised completely both by the faculty as well as the students. The institution also tries to incorporate the issues of gender, environment and sustainability, human values and professional ethics through various ways. By organising Orientation Programme at the beginning of the session for the new comers. Besides acquainting the students with the facilities available and the do's and don't's of the campus, different classes are held with guest lecturers as well as the faculty from the institution on different topics that include gender issues, environment and human values. Important days like World Environment Day, World Water Day, International Yoga Day, International Youth Day, International Women's day, etc. are observed to sensitise the students with the values and issues of the society. The authority also tries to ensure that the curriculum is executed effectively and remains watchful on the probable shortage of infrastructure and teaching faculty. If any such issue arises, the authority resolves it with utmost care.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Performing Art in Acting (Self-financed)		15/06/2020	90	Employability	Acting Skill
Computer Fundamentals		15/06/2020	90	Employability and entrepreneurship	Computer Skill

E-mail Handling(Self-financed)	15/06/2020	90	renewship Employability and entrepreneurship Yoga Skill
Yoga Meditation			

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Hospitality Management	01/09/2019
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ASSH, ECNH, EDNH, ENGH, HISH, PSCH, SOCH	01/06/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	114	28

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Diploma in Computer Application (DCA) in association with M.Tech Computer Education	01/01/2019	9
Post Graduate Diploma in Computer Application(PGDCA) in association with M.Tech Computer Education	01/01/2019	19
Performing Art in Acting(Self-financed)	15/06/2019	70
Yoga Meditation	15/06/2019	8
Computer Fundamentals E-mail Handling(Self-financed)	15/06/2019	176
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	SOCIO-ECONOMIC TRANSITION OF ATHGAON VILLAGE OF FURKATING, GOLAGHAT: AN ANALYTICAL STUDY	18

BA	MISING COMMUNITY: A SOCIOLOGICAL STUDY(A FIELD STUDY OF BIJOYPUR VILLAGE))	21
BA	TEACHING LEARNING EXPERIENCE OF ENGLISH AS A SECOND LANGUAGE IN PRIMARY SCHOOLS OF ASSAM: WITH SPECIAL REFERENCE TO FESUAL MUKHTAB LP SCHOOL	3
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#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>Students feedback has been obtained from the students and analysed . It is useful for meeting the needs of life. Students have expressed their satisfaction on coverage of courses usefulness, Internal test evaluation system and teaching student. It learned that teachers mentoring system is working well proctorial and remedial classes are done properly. The teachers' attitude towards extra-curricular activities congenial. In view of student in the feedback the teachers are co-operative helpful and encouraging students. They adopt interactive method in lesson work. They provide feedback on students performance after internal assessment. They sometimes follow e-content for reference of the subject. They also guide the students in project work career guidance, note making and often guide for extra-curricular activities. The student's feedback on library service is satisfactory except number of books to issue to them. But they are not comfortable network centre. In the matter of visiting hour of library, attitude of the library staff and Xerox facilities to students feel satisfied. As regard cataloguing and arrangement of books, student feedbacks received is in sine way negative. The teachers view on students is analysed that the learning capacity of the students is satisfactory but their communication skill stated to be poor. They have inquisitiveness for clarification of their doubt. They participate in extension and outreach activities. They sometimes used key books and internet. The students complete project work properly. The teachers face difficulties like insufficient accommodation, electricity and e- facilities for teaching learning process. The teachers follow both lecturer cum discuss method and ICT at need. The teacher mention five weaknesses of the institution they are (1) in sufficient accommodation (2) having no boundary. (3) less number of faculty member (4) insufficient smart class In regards to contribution towards research and innovation activities a few teachers are continue their Research in their subjects. Departmental seminars are organised by different faculty members. So far as feedback of Employers is concerned out of 11 feedback on five numbers of responses are following points 1.Toilets are not properly cleaned 2. Food served in the canteen is not happier. 3. Placement cell is not functions well</p>

4. Laboratory conditions not satisfactory. Feedback of the Parents: The parents feedback viewed for implementation of ICT devices in class room teaching. Secondly, they proposed to issue more library books to their words. Feedback of Alumni The feedback of Alumni shows that there must better function of Employment, Information, Cell and coaching for competitive examination. More ICT devices need to be used in the class room teaching. The students are to impress to take part in sports and extension activities. The feedback report was submitted to the Principal for taking action in this regard after due approval of the G.B. As resolved number of library books increased by new purchase of the academic year. The five new computers have been purchased for class room teaching.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HONOURS (Assamese, Economics, Education, English, History, Political Science, Sociology)	300	233	233

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	233	0	31	0	0

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
31	31	14	9	16	5

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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, students mentoring system is available in the institution. Since the aptitudes of the students are heterogeneous preconditioned parameters are not sufficient to assess and identify the scholastic and co-scholastic potential of the student. College has taken special care to design various stratagems to informally and



continuously evaluate its students depending on their curricular and co-curricular and extra-curricular activities. Mentors play a significant role in identifying students' scholastic and co-scholastic potential abilities. Collaborative learning groups are formed in classes and they are given special assignments, activities and they are asked to present the same as Seminars and other knowledge sharing methods. Advanced learners are given innovative assignments outside the prescribed syllabus, yet those that complement the syllabus concerned. This inculcates a self-learning culture which is very crucial in the methodology and philosophy of higher education. Slow learners are also given relative assignments so as to give them practical exposure to the skills of learning. Due to COVID - 19 pandemic online class and whatApp are using for continuity of learning. More than 80 percent students we can cover for the purpose.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
533	31	1:1719

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	20	1	5	8

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Ms Indira Gogoi	Associate Professor	Best Secretary Award by Rotary International District 3240
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	5th/2019	12/12/2019	13/03/2020
BA	UG	3rd/2019	11/12/2019	13/03/2020
BA	UG	1st/2019	06/12/2019	13/03/2020
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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College follows the norms and policies of continuous evaluation as prescribed by the Semester regulation of Dibrugarh University. The College strictly adheres to the philosophy of continuous evaluation and provides further betterment chances to students even while conducting a minimum of two internals and one end semester examination. Formal method of internal is as per the University norms. 80 weightage is given to marks for written examination and 20 weightage for attendance, assignment and seminars and internal examination. Internal examination question papers are modeled on University question paper so as to make students familiar with question paper pattern.

Since the aptitudes of the students are heterogeneous preconditioned parameters are not sufficient to assess and identify the scholastic and co-scholastic potential of the student. College has taken special care to design various stratagems to informally and continuously evaluate its students depending on their curricular and co-curricular and extra-curricular activities. Mentors play a significant role in identifying students' scholastic and co-scholastic potential abilities. Collaborative learning groups are formed in classes and they are given special assignments, activities and they are asked to present the same as Seminars and other knowledge sharing methods. Advanced learners are given innovative assignments outside the prescribed syllabus, yet those that Complement the syllabus concerned. This inculcates a self-learning culture which is very crucial in the methodology and philosophy of higher education. Slow Learners are also given relative assignments so as to give them practical exposure to the skills of learning. They are specially monitored and provided confidence. Due to COVID-19 pandemic online class and Whatsapp are using for continuity of learning. More than 80 percent students we can cover for the purpose.

**2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)**

For conduct of examination and related matters such as the curricular, cocurricular activities of an academic year planned and oriented in the beginning of each academic year. The Academic Calendar, which gives a wholesome picture of the activities of the year. The semester regulation followed by Dibrugarh University is student centric in nature. The methods of evaluation followed by the college stick to this aspect and uphold the philosophy of continuous evaluation. A regular, transparent and wealthy mechanism is in place to ensure the wide student friendly possibilities of the system. The internal evaluation process of the courses is done with strict adherence to semester regulations of Dibrugarh University. Internal examinations are conducted as per academic calendar of the college, which is in tune with the University academic calendar. The academic calendar is made available to the students so as to enable them to prepare their positions in advance so that they can perform well for the internal examinations. Due to Covid 19 pandemic online examinations are conducted during period. More than 80 percent students we can cover for the purpose.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.furkatingcollege.edu.in/courses-program-outcomes/>

**2.6.2 – Pass percentage of students**

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ARTS	BA	Final Semest er(Exams yet to be held due to Covid)	146	0	0

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**2.7 – Student Satisfaction Survey**

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.furkatingcollege.edu.in/eforms/survey-copy/58/>

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	15	SELF	0.1	0.1

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#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	01/11/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	01/11/2020	0

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	01/11/2020

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#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
N.A	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Assamese	2	6.3
International	Political Science	1	6.4

National	Economics	1	6.2
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	1
Political Science	3
History	2
English	2
Education	2
Economics	3
Assamese	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2020	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2019	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	9	0	0
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan on the occasion of NSS Foundation Day, 24th September,	NSS UNIT FURKATING COLLEGE	5	100

2018			
NSS Foundation Day 24th September, 2018	NSS UNIT/ COLLEGE AUTHORITY	12	100
International Woman's Day	NSS	13	60
Observing Constitution Day	NSS	15	89
Awareness Programme on Misuse of Mobile Phones and Drug Abuse	NSS, NCC	10	100
Essay Competition (Subject: Cleanliness and Civilization), 27th September, 2018	NSS UNIT FURKATING COLLEGE	3	15
World AIDS Day, 1st December, 2018	NSS UNIT FURKATING COLLEGE	10	50
Swachh Bharat Summer Internship Programme, 2018	NSS UNIT FURKATING COLLEGE	4	30
Brikshyarupan on the occasion of World Environment Day, 2018	NSS UNIT FURKATING COLLEGE/ Nature Club	2	50
Health Awareness Programme, 13th March, 2019	NSS Unit Furkating College/ Red Ribbon Club	15	100
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation	1	Joint Director, M HS	17
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
TRASHTAG CHALLENGE	District Water Sanitation Committee, Golaghat	Swachha Bharat	2	15
Blood Donation	NSS Red Ribbon Club	Blood Donation camp	2	17
Health Awareness	NSS Red Ribbon Club	Health Awareness	2	100

programme

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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Internship Programme in collaboration with Furkating Railway Station, Two Villages Furkating Tea Garden, 2018 2019	50	Furkating College Authority	02
A talk on "Sensitization on Women Empowerment" by Mr. Bhaskar Kakoty, Asst. Prof Golaghat Commerce College	50	Furkating College Authority	01
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#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
1	Plywood works	0	01/11/2020	01/11/2020	0
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#### 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Athgaon Chariali Library and Sports Association	15/09/2019	Swachh Bharat Abhiyan and Awareness Programme on Poultry Farming and Vermin Compose and it's utility in present day society	170
Golaghat Commerce College	23/09/2019	Faculty student exchange. A talk was organized on "Sensitization on Women Empowerment" delivered by Mr.	60

		Bhaskar Kakoty, Asst. Prof Golaghat Commerce College	
Ellora Vigyan Mancha, Assam (Golaghat branch)	24/02/2020	To work jointly for spreading scientific temperament in society. A talk was organized on "Health Scientific Temperament" delivered by Dr. Kumud Kr. Dutta, Senior physician, Golaghat	75

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4988378	4988378

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Newly Added

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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL2.0	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2423	617847	193	57832	2616	675679
Reference Books	4506	984677	519	194635	5025	1179312
e-Books	7147	9500	16430	5900	23577	15400
Journals	4	3860	0	0	4	3860

e-Journals	6000	0	6000	0	12000	0
Digital Database	7147	365000	0	0	7147	365000
CD & Video	0	0	0	20	0	20
Library Automation	5	5000	0	0	5	5000
Weeding (hard & soft)	537	0	0	0	537	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	64	1	15	4	1	6	8	0	3
Added	11	0	0	0	0	0	0	0	0
Total	75	1	15	4	1	6	8	0	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Computer lab , video camera , editing facility , language lab	<a href="http://www.furkatingcollege.edu.in/computer-lab/">http://www.furkatingcollege.edu.in/computer-lab/</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3567487	3567487	1420891	1420891

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)



In order to maintain a healthy and progressive atmosphere , Furkating College has taken initiative and formed different committees Academic, Disciplinary , Examination , Students ` Grievance Redressal Cell, etc. The Principal, Dr. Apurba Saikia sits with these committees to plan the necessary action and discuss the effect and progress of the steps taken regularly. He also offers his valuable suggestions regarding important issues. The academic Committee mainly aims to create and maintain healthy academic atmosphere . The Committee is responsible for preparing class routines, academic calendar , etc. The Faculty Members Instructors along with their head of the department bear the responsibility of maintaining their respective laboratories . The requirements of the laboratory are responsibility of the concerned Head of the Department and they enlist the items and present to the Principal. He in turn discusses with the purchase Committee and fulfill the requirements . For expensive materials, tenders are invited. There are computers laboratory for computer student. The Faculty member and the instructors supervise the maintenance and requirements of the laboratory. CCTV cameras have been installed in the computer lab for its security. Night Chowkidars bear the responsibility of monitoring the computer lab at night. The classrooms of the college are well furnished with CCD Facility , Digital Board and Wi-Fi. The Faculty ,members take the help of these technologies in classroom transactions. There is an indoor Stadium Complex with well equipped materials and a mini-gym for the students ` physical and mental development. Outdoor games materials are provided as well . There is a physical instructor to look after the gym. The Chowkidars is instructed with the responsibility of safekeeping of the sports goods. The Purchase Committee buys the necessary goods for sports. Different workshops and lectures are organized and eminent personalities are invited to interact with students and help in their personality development . Furkating college is successful in providing sufficient kick boxing equipment . So that is why the college was successful in organizing kick boxing competition in 2019. On the other hand in regard to indoor games the college is successful in providing sufficient equipments to the students of the college . So that is why the students of the college is able to show their skills and also they are successful in winning while participating in inter college college competition. In the last five years the students are successful in proving their ability in winning competition in the field of weight-lifting and other sports and they are successful by winning gold, bronze and silver medals. The students of the college are also given facility and opportunity so that they can practice their game in regular basis so that they can improve themselves in the field of various games. Regarding this teachers of the college are providing support to the students on regular basis so that they can improve their game . In this way , the Furkating College is trying to keep up the all round development of personality of the students .

<http://www.furkatingcollege.edu.in/learning-resources/>

## **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

### **5.1 – Student Support**

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Best Graduate/Department Topper, Medal Winner in Inter-college	12	45000
Financial Support from Other Sources			

a) National	Free ship in Admission (BPL Students), Post-matric Scholarship, Merit Scholarship, Ishan-Uday (NSP)	570	3026823
b) International	NIL	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Career counseling	01/10/2019	300	FACULTY OF THE COLLEGE
Guidance for competitive examinations	01/08/2019	250	FACULTY OF THE COLLEGE
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	ICGC	50	50	30	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	10

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2019	12	BA	Political Science, History, Sociology, Education	Dibrugarh University, Sikkim University, Down Town University, KKHSOU, NEHU, Rajiv Gandhi University	MA, Diploma(2 years) Dyalesis technician, BT, MSW, MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	29
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Dibrugarh University Inter - College Kick - Boxing Championship	Dibrugarh University Inter - College	200
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student participation is integral for all the activities of the college. The college has an organized Student Union that elected by the student community through direct election.. Besides the Union body, student representatives are nominated for all the committees of the college. Class representatives are elected by students of each class. Student Union body consists of a President, VicePresident, General Secretary, Assistant General Secretary, Cultural Secretary, Major Games Secretary, Minor Games Secretary, Magazine Secretary, Debating Secretary, Girls Common Room Secretary and Boys Common Room Secretary, Social Service Scretary. The Student Council members and members of all other committees are involved in all college activities. The Union body with the help of teaching staff conduct the annual College Week. Student representatives from senior classes are actively involved in the committee in planning and execution of all the indoor and outdoor competitions and Cultural, debating, Drama and literature competition. The Union body identifies students good at sports and train them for Inter College competitions and Youth festival. The Cultural activities of the college are planned by the Cultural Secretary every year. This involves interclass cultural competitions as well as cultural programs

conducted during various college celebrations like Foundation Day, Fresh men Social Day, Alumni Day etc. The Cultural Secretary include faculty members identify students good at cultural programs and trains them for college activities as well as inter college Youth festival. Inter college and intra college cultural activities/competitions involve student representatives and class monitors. College fests and celebrations Committees are formed for all celebrations of the college which involves in charge faculty members and one or two student representatives. National festivals include NSS students and Student Council members. Celebrations like Teachers' Day, Investiture Ceremony, College Day, Graduation Day, etc involves class representatives and committee members from all classes. Examinations committee Suggestions from the students are considered regarding dates and timings of the internal exam by the Examination Committee. Grievance redressed committee: Grievance Cell addresses all kinds of grievances of the students. Grievances related to examinations, infrastructure, harassment, ragging, etc are addressed by the cell. Suggestion Boxes are placed in the college at a noticeable location and the suggestions given by students are implemented if possible/necessary. Some grievances are directly brought to the notice of the Principal or the committee members, the student president and other student office bearers of the college. Thus the committee directly and indirectly involves students in the administration of the college. Feedback Students are given feedback forms every year to assess the teachers. Teachers are given suggestions to improve or adapt their teaching methodologies in accordance with the students needs. Thus involving them in the administration process, student representatives are involved in all committees of the college including Women's' Cell, Anti Ragging Cell, Anti Sexual Harassment Cell, Languages' Lab. ,Eco Club, Population club, Red Ribbon club etc.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Registration process is going on.

5.4.2 – No. of enrolled Alumni:

1100

5.4.3 – Alumni contribution during the year (in Rupees) :

50000

5.4.4 – Meetings/activities organized by Alumni Association :

1. Academic: Alumni association provides necessary information about job and career opportunities for students who passed from this institution .The association already provided a book self with a few numbers of books to the College library in this year also. 2. Games and Sports: Some of the well trained alumni of the college trained existing sports talents in various field of sports like weightlifting, Athletics, compact sports who bring laurels to the college in the various inter college and national level competition. 3.Culture: Well known college alumni in the field of culture trained the college students in various field of culture like dance{modern classical}, drama and singing{vocal, traditional} .Due their cooperation's and assistance college cultural team bring laurels various all Assam and inter college drama and cultural competitions 4. 31st December is observed as the alumni day of the college. A colourful cultural functioned is conducted at that day where along with alumni, College faculty and students performed various cultural activities. 5. Social: Alumni Association had done various social welfare and development activities like plantation and Provide relief materials for flood

affected people in this year. Alumni association provide financial assistance of the college student who has been suffering deadly diseases .

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The college has a decentralized and transparent mechanism in Management, administration in financial and academic matters .The student Union members and various stakeholders are involved in the management level and major decision making process. The Governing Body is the Apex body in decision making .Which executes all Govt. Rules and regulations delegates powers and responsibilities to various committees , which comprise principal ,vice -principal ,co-ordinators and head of the department . 2. The formation of various committees like Governing Body , IQAC ,project Monitoring committee, Purchase committee , Admission committee ,Construction committee, Anti ragging committee, and Examination Committee are systematically carried out with specified functions . There are 08 committees working to identify possibilities, planning, organizing implementing and monitoring all the activities of the college .

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Skilled Development courses and programmes for teaching and non teaching staff.
Library, ICT and Physical Infrastructure / Instrumentation	SOUL Software ,WIFI , INFLBNET ,ESLEF SOFTWARE
Research and Development	Students are allotted research Projects ,field studies ,surveys etc ..
Examination and Evaluation	Conducts unit tests and class tests regularly .
Teaching and Learning	Class teaching has been supported by field work ,survey ,Educational Trips , Home assignments, Studentes mentoring etc .
Curriculum Development	Self Financing courses

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Offical works are maintained through a computerized system
Finance and Accounts	The finance online portal is used to maintained the finance and accounts .( <a href="https://finassam.in/assamfinance/welcome">https://finassam.in/assamfinance/welcome</a> )
Student Admission and Support	Online admission for students ,students feedback are taken online,online scholarship,Bulk messages for students and Whatsappgroup.http

	<a href="http://www.furkatingcollege.edu.in">//www.furkatingcollege.edu.in</a>
<b>Examination</b>	Examination form fillup are done through online portal. On line Test through goggle meet. <a href="https://www.dibruexam.in/">https://www.dibruexam.in/</a>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NIL	NIL	NIL	0

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Online Teaching	Computer App	01/11/2020	01/11/2020	25	5

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	28/07/2020	17/08/2020	21
Faculty Development Programme	8	18/05/2020	09/08/2020	81

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
5	5	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Mutul Benefit Fund	Mutul Benefit Fund	Best student Award, U.G.C.Ishan Uday , State Govt.Scholarship, L.I.C.

### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has been conducting internal and external audit regularly .The internal audit is done by an auditor appointed by the college Governing Body and the external audit by auditor appointed by the state Government .

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

1054940

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Governing Body
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

They actively participate and cooperate in various activities of the college • The college takes proper care of their feedback while chalking out various plan programmes • The college has been receiving their support during all the visits of the NAAC peer team in the previous years

6.5.3 – Development programmes for support staff (at least three)

Night Chawkidar recruited. Room for Cook Increase in salary

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• B. Voc. Course in Hospitality Management started • PG in Distance Mode • Introducing Science stream in HS level . Sports infrastructure strengthened. Up gradation of Girls Hostel RCC Boys Hostel under construction MoU signed for faculty students exchange

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2019	Observing Constitution Day	26/11/2019	26/11/2019	26/11/2019	104
2019	International Woman's Day	08/03/2019	08/03/2019	08/03/2019	73
2019	NSS Foundation Day	24/09/2019	24/09/2019	24/09/2019	112
2019	Health Awareness Programme	13/03/2019	13/03/2019	13/03/2019	115
2019	Blood Donation Camp	27/03/2019	27/03/2019	27/03/2019	27
2019	International Yoga Day	21/06/2019	21/06/2019	21/06/2019	165
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day	08/03/2020	08/03/2020	50	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the College met by the renewable energy sources Solar Energy: 2 Percent Power requirement of the College.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	11/02/2020	1	Workshop on Entrepreneurship Development	Career counselling	120



					ment		
2019	1	1	25/02/2020	1	Workshop on Employability and Career Guidance	Career counselling	80
2019	1	1	05/09/2020	1	Tree plantation programme	ENVIRONMENTAL CONSCIOUSNESS	25
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct Handbook Furkating College	15/06/2019	The Code of Conduct is the guiding principle that provides the general standard for conducting activities the college expects from everyone. It ensures fairness in all matters relating to conduct that contribute the development of respectful environment in the institution. Code of Conduct handbook clarifies the institution's mission, values and principles. All the stakeholders have been well guided in their behaviours and decision making.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Mother Tongue Day	21/02/2020	21/02/2020	120
International Women's Day	08/02/2020	08/02/2020	65
International Yoga Day(organized in online mode)	21/06/2019	21/06/2020	55
Teachers' Day	05/09/2020	05/09/2020	30
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Tree plantation programme ? Waste management ? Using LED bulbs ? Controlling noise pollution ? Making the college campus as 'No Smoking Zone'
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice 1 Title of the practice: Timely conduct of all academic and administrative activities Best practice no 2 Title of the practice: Sports facilities provided to Students

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.furkatingcollege.edu.in/best-practices/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Response: As an institution of higher education located in a rural area the college feels the importance of its role in giving a shape to the hopes and aspirations of the people around it. As most of our students are from poor economic background, they do not have an exposure in sports and cultural fields in spite of having talent and potential in these areas. The college feels the need of providing a platform for such talented students. The institution has taken initiatives for providing such students facilities of games sports as well as in the cultural field. It organizes training programmes a workshop etc. on various games sports such as athletics, football etc. and cultural activities like drama inviting resource persons from outside. As a result of such initiatives quite a good number of students have brought accolades to the college in various athletic events and drama competitions by winning gold medals in national, state and university level. The institution wishes to provide opportunities to students for learning the subjects to earn the desired degree and also help them to gain knowledge and skills in subjects beyond the course to make the students ready for the present global job market. The institution focuses on moulding the students by skilled professionals so that they can sustain. The unemployment among educated youth is a burning problem of the society. Therefore, the need for "Skill-based system of education" is becoming more vocal in present times. Through proper planning and strategies, the institution has been trying its level best to lessen the problem of unemployment through different ways. Establishment Diploma Course in Hospitality Management is an important initiative taken by the institution towards skill-based education. The college is one of the few institutions in the district offering employment-oriented skill development programmes. The establishment of this centre by the college was a much needed initiative to equip the students for their future. With a distinctive vision to impact the society, the centre will provide the required skills for immediate employment. By allowing the students to pursue their dreams with a sense of direction, the centre will help those with a view to build their careers in the selected areas. The College has been designed the Certificate Course in Cutting and Tailoring, Performing Art and Computer Course. On completion of the three-month course, the Certificates are given to successful students which provide them self-employment and jobs in related industries.

Provide the weblink of the institution

<http://www.furkatingcollege.edu.in/>

### 8.Future Plans of Actions for Next Academic Year

1. To conduct more placements drives. 2. To introduce self-financing certificate courses in collaboration with other institutions. 3. To concentrate on more extension activities. 4. To use sources of alternate energy in order to build a more eco-friendly campus. 5. To introduce rain-water harvesting in the campus.